



# The Association of Otolaryngologists of India, W.B.

## Annual General Body Meeting (A.G.M.) and Election of the Office Bearers of the Executive Committee of The Association of Otolaryngologists of India, West Bengal

### NOTICE

The Annual General Body Meeting as well as the Election of the Office Bearers of the Executive Committee of A.O.I.W.B. for the year 2025 - 2026 will be held during the 52nd Annual Conference on 28th December 2024 Saturday at 4 pm at Main Hall, Hotel Golden Retreat, City Centre, Debhog, Kshudiram Nagar, Haldia, West Bengal 721657. The Election will be held by nominations from the registered members. All respected registered members are requested to exercise their franchises personally by remaining present in the AGM. Only an ordinary or life member registered on or before the last GB Meeting held on 23rd December 2023 Saturday at 4 pm at Hall 1, The Stadel, Vivekananda Yuba Bharati Krirangan, Gate No. 3, Salt Lake, Kolkata 700098. are eligible to stand, nominate or second a candidate or vote at the election.

A nomination form is sent along with, which must be duly filled and submitted in a sealed envelope at our association office by the willing candidates within the stipulated date mentioned below. The Association will not be responsible for any postal irregularity, if nomination form is sent back by post.

Please note that those members who have not cleared their dues up to session 2023 - 2024 and the new members who have taken membership after 23rd December 2023 will not be entitled to participate in the Election procedure.

#### The Election this year will be held for the following posts.

a) President Elect	1 Post	–	Tenure 1 year
b) Vice President	2 Posts	–	Tenure 1 year
c) Hony. Secretary	1 Post	–	Tenure 3 years
d) Treasurer	1 Post	–	Tenure 3 years
e) Editorial Chairman	1 post	–	Tenure 3 years
e) Editor	1 Post	–	Tenure 3 years
f) Joint Secretary	2 Posts	–	Tenure 1 year
g) Executive Committee Members	8 Posts	–	Tenure 1 year
h) Editorial Board Members	3 Posts	–	Tenure 1 year

Last date for submission of nomination is 10th December, 2024 Tuesday up to 3 pm at our office. Last date for withdrawal of nomination is 13th December, 2024 Friday up to 3 pm. **Scrutiny and display** of list of eligible candidates will be on 14th December, 2024 Saturday at the association office at 3 pm.

Withdrawal of nomination will be entertained only if requests for withdrawal are sent in writing to the office. Nomination form, filled incorrectly will be rejected.

#### The agenda for discussion at the AGM will include the following:-

- 1) To adopt the minutes of the last G.B. Meeting held on 23rd December 2023 Saturday at 4 pm at Hall 1, The Stadel, Vivekananda Yuba Bharati Krirangan, Gate No. 3, Salt Lake, Kolkata 700098
- 2) Condolence resolution, if any.
- 3) To receive and adopt the report of the Hony Secretary.
- 4) To conduct election and announce election results for office bearers for the next Executive Committee of AOI (WB)
- 5) To receive and adopt the report of the Hony. Treasurer and appoint auditors for the next financial year.
- 6) To receive and adopt the report of the Editor of "Bengal Journal of Otolaryngology and Head Neck Surgery (BJOHNS)".
- 7) To consider appointment of legal Adviser for the next financial year.
- 8) Selecting names for guest lecturer of our next annual conference.
- 9) To fix the venue for the 53rd Annual Conference of AOI WB.
- 10) To consider and approve the induction of New Members and delete the names of Members who have died and those who have not paid their dues.
- 11) To consider resolution, if any, brought forward by the Executive Committee.
- 12) Resolution from Members, if any. All resolutions will have to be submitted to the Hony Secretary before 14.12.2024.
- 13) Miscellaneous (if permitted by the chairman of the meeting).

Date: 20.10.2024

**Dr. Snehasis Barman**  
Hony. Secretary,  
AOI, WB State Branch